

Utah Dressage Society
Meeting Minutes
March 10, 2016
4232 S 500 W, Murray, UT 84123

Board Members in Attendance: Stacey Hornsby, President; Sydni Nusink, Vice President; Caryn Bloom, Secretary; Lee Hornsby, Director of Membership; Niki Thomas, Director of Competitions; Jackie Braun, Treasurer

Absent: Lara Oles, Director of Communications; Donnette Hicks, Director of Education

Member: Sari Stevens

Call to Order: 6:37 PM, Stacey Hornsby

1. Review of January Minutes - Board
 - a. Minor modifications for clarity were discussed. Caryn to make updates and publish to website.
 - b. Meeting minutes approved by all board members with no objections or abstentions.
2. Financial Report/Audit/Rainy Day Fund - Jackie
 - a. Our tax documents are with an auditor which contains material from 5/2011 to present. We are waiting on quote from auditor.
 - b. Credit Cards have been issued to Lee, Stacey, Jackie, and Niki. Funds will be transferred into those credit cards as necessary for the exact amount of the purchases. The cards will not hold a balance.
 - c. Still Outstanding: Sydni needs to be added to the account in the event that Stacey is unavailable in emergency situations.
 - i. Discussed dual signatures on checks and determined it would be too complicated due to distance between Stacey and Sydni
 - d. Rainy Day fund - it appears we are in the clear thus far as to retaining this account as such. No legal implications have been identified with the UDS being a 501c3. Jackie will continue to investigate.
3. Competitions – Niki
 - a. It was decided that travel arrangements for show officials will be made by the individual rather than the UDS on their behalf. Eva offered support to Niki on how best to handle this.
 - b. We need to send the officials a list of guidelines with reimbursement instructions
 - c. EMT, Vet, and Farrier still need to be hired for UDS show
 - d. Debbie Molsnick has been hired as the TD
 - e. Niki needs to re-review the prize list given the last minute changes in venue. If there are any changes, we will send out an addendum and notify the members accordingly.

- f. Prizes - we need to take an inventory of the ribbons we have in stock and reorder as necessary.
 - g. Discussed adding in 3rd - FEI tests to the short tour. Rules state that show managers can add in a Test of Choice at a rider's request. However, Championships will only be awarded from Intro - Second level.
 - h. USDF Fees - Niki to secure USDF show IDs for 2017 and pay applicable fees to USEF/USDF.
 - i. Niki to start working on judges and TD for 2017 show season.
4. Membership Report/Quarterly Membership List/Welcome Packets – Lee
- a. Currently we have 123 members, 14 new, 13 Junior
 - b. The welcome packets with gifts have been very well received
 - c. Lee working on the Quarterly Membership List which will only contain the names of the members but no additional contact info. This is due to the fact that many members do not want their information published and the fact that we don't have accurate historical records of member distribution preferences. Lee's Windows 10 was having issues with him using a distribution list to send out the quarterly membership list. He would have to send out about 120 separate emails so he is looking into a work around.
 - d. Caryn will add a "do not publish" checkbox on the membership form so that next year we will have more control over the preferences of the members and can hopefully publish a full list again next year as this is a valuable resource for many of our members.
5. Communications Report/Banquet Invites – Stacey
- a. Current copy of the newsletter is in process
 - b. Lara to add a note in the newsletter that the new rules have been updated to the website.
6. Education Report – Donnette
- a. Winter Education Symposium
 - i. About 75 people attended the event; more than last year.
 - ii. The board unanimously voted to gift the presenters with a \$50 gift from the profits of the event.
7. Advisor Update - Eva
- a. We should send/offer sponsor packages to all members, not just corporate sponsors as some members may want to donate to the club but not at the corporate sponsorship level. We should add text on our sponsor page that individual sponsorships are available and to contact the VP for more details.
 - b. We need to list the Board Meeting's location in the subject line of the calendar entry for easier location. Caryn to do that going forward.
 - c. 501c3
 - i. Need to research to ensure that if for some reason the UDS is disbanded that the funds go to a beneficiary organization and not default to the government. Jackie to research further and report back on findings and determine if an update to the By-Laws needs to be made.
 - ii. The board needs to identify a beneficiary organization.

- d. USDF Convention Gift Basket
 - i. Caryn to add a line item to perpetual calendar to ensure the UDS sends a gift basket each year.
 - ii. Caryn to research due dates, rules, etc.
 - e. USDF Art Awards
 - i. The UDS should offer up member artwork to USDF for consideration for year-end prizes
 - ii. Caryn to research due dates, rules, etc.
 - f. Proposed use of the Adolphi Grant
 - i. Jackie to research putting this money in an account that gains some interest. She will report back at next meeting.
 - ii. Sydni proposed creating an "Adolphi Educational Ambition Award" to be offered to members who are striving to increase their contribution to the larger governing bodies (USEF, USDF, etc.). This would not qualify for continuing education for riders to ride in a clinic or attend a show but rather those seeking certifications such as the "L" judges program, TD program, Trainer program, etc.
 - 1. The board and Eva generally agreed it was a good idea worth consideration and further discussion which will take place over the next several meetings.
 - 2. Items that still need to be discussed:
 - a. Qualification criteria
 - b. How much money should be awarded (or should it be a sliding scale based on scope)
 - c. How many awards do we offer
 - d. How frequently do we award
8. Old Business
- a. Omnibus Update
 - i. Omnibus was sent out in February
 - ii. 20 members purchased a printed copy
 - iii. We made a \$600 profit
 - iv. Production costs were lower than previous years spiral bound books.
 - v. RMDS does a binder whose pages can be replaced year after year. Something to consider for future years.
 - b. New Email Accounts/Increase Email Space
 - i. Given our email size constraints using the UDS.org email accounts, Caryn proposed purchasing expanded email server space. An increase by 1000% will cost us and additional \$1.99/month total.
 - ii. Board voted and approved this worthwhile spending with no oppositions or abstentions. Caryn will make this update with the hosting company (GoDaddy)
 - c. STS UDS Recognition Fee
 - i. After further discussion the rule stands and we will continue to charge \$50 per show.

- d. Perpetual Calendar/To Do List
 - i. Caryn reviewed these action items with the board and will update the list accordingly.
 - e. Comments/Suggestions/Concerns form
 - i. Lee will draft up what information we should capture on a form to be created by Caryn so that members have an open-door avenue to ask questions to the board and for the board to address methodically.
 - f. Disclosure Verbiage in Rules
 - i. An addendum needs to be made to the current rules adding in verbiage for the types of information that the board will provide to its members.
 - ii. Caryn will draft up a paragraph and review with board at next meeting. Once agreed upon the rules will be updated with the addendum.
 - g. Video Library
 - i. The board voted and approved without objection or abstention to disband the Video library as all the media is quite outdated and has not been rented from in many years.
 - ii. The videos will be available for donation to the members at the upcoming shows.
 - h. Vote on Updated Rules
 - i. The board reviewed the revised version of the rules developed by the sub-committee on 1/29. After further clarification was made on a few items, the board voted and approved the new rules with no oppositions or abstentions.
9. New Business
- a. Spring Scholarship Submissions
 - i. Currently we only have one submission but anticipate a few more before the deadline.
 - ii. We will review and vote on recipients at next meeting.
 - b. Card Payments vs Snail Mail to USDF for Memberships
 - i. Lee will be using a UDS Debit card to pay for memberships. He will tell Jackie when he is going to pay it and Jackie will transfer the funds.
 - c. Proposed Banquet Dates
 - i. Discussed and agreed that moving the banquet to January makes more sense as we will be collecting year end awards scores via the USDFScores.com platform and final results may not be published until after the traditional November banquet date.
 - ii. Given weather conditions in January, we may need to consider a different location for the banquet.
 - d. Proposed changes to UDS Governing Documents - This topic was added to the agenda at the request of a member. She did not attend this meeting, so we did not discuss.
 - e. New Proposed Budget for the Annual Show - This topic was added to the agenda at the request of a member. She did not attend this meeting, so we did not discuss.

Meeting Adjourned: 8:34pm