

Appendix C: UDS Arena Rental Policy and Procedures

If a UDS member is holding a dressage show and needs an arena, UDS has (2) full size (60m x 20m) arenas & letters available to UDS members to rent for shows, clinics or seminar purposes. This is a benefit to UDS membership. Nonetheless, UDS must generate some revenue to cover the ongoing upkeep and eventual replacement of these items.

The Director of Competitions is to be contacted about rental availability, pick up and return of the items.

The renter has until the next business day of the contract expiration to return items. Renter accepts responsibility for the UDS trailer while in their possession and agrees to pay for damages incurred (up to the deposit) while in their possession. If using the UDS trailer, proof of insurance of the tow vehicle is required.

The rental fees are as follows:

- Arena with letters \$50/day
- Arena without letters \$40/day
- Letters only with flowers \$20/day
- Refundable Deposit \$500

Renter _____ Dates _____

Email _____ Phone _____

Event Address _____

Use of Items _____

Items Requested	Rate	Quantity	# of days	Total
Arena with letters	\$50/day/arena			
Arena without letters	\$40/day/arena			
Letters only with flowers	\$20/day/arena			
Total Rental Fee				
Deposit				

Notes _____

UDS Signature

Renter Signature

To Be Signed at Time of Trailer Pick-up

I have inspected the condition of the trailer prior to departing its storage facility. Any damages prior to departure have been noted below. If any additional damage occurs while in my possession I agree to forfeit my deposit fee to cover the damages.

Notes _____

UDS Signature

Renter Signature