

Utah Dressage Society
Board Meeting Minutes

Date: December 12th 2016

Present: Stacey Hornsby (President), Celeste Rosquist (incoming Treasurer), Sarah Lind (Secretary), Donnette (Director of Education), Sydni Nusink (VP) called in

Excused Absences: Stacy Palen (Director of Communications), Jackie Braun (Treasurer)

Guest Members: Jim Hicks

TOPIC	DISCUSSION	ACTION ITEM	RESPONSIBLE PERSON(S)
Meeting called to Order 6:50PM			
Welcome and Introductions	New board members Sarah and Celeste were welcomed and introduced to the rest of the board		
Minutes Approval	Minutes reviewed and motion passed to approve. November annual member mtg minutes approved and seconded.		
Conflict of Interest	Stacey read the conflict of interest policy to the group and had those present sign the yearly conflict of interest form per our rules	Form to be available for Sydni, Stacy P, and Erin to sign at the January mtg.	Stacey
Revote of Secretary	Stacey informed the group that Sarah had not yet paid for her UDS membership at the time of the vote as interim secretary at the annual member mtg in Nov. A motion was made to re vote and it was a unanimous vote in favor of Sarah taking over as the interim secretary. Sarah has already met with Caryn for her training and orientation.		

Financial Report	<p>Stacey Reported for Jackie – we have \$9311.33 in the savings acct, \$2369.13 in checking, \$5090 in the CD, \$0.54 on the treasurer card, \$154.56 on the president card and \$20 on the membership card. Jackie did not give report on the amount in our PayPal acct.</p> <p>Discussed getting Celeste on the club acct and transferred of records and the club’s laptop with QuickBooks program. Celeste has already met with Jackie for training and orientation.</p> <p>Celeste suggested we move to using custom made deposit slips to make it easier to track all the multiple deposits we make and help with accurate record keeping. It will cost \$62.99 for 300 to be printed by MACU. The group voted to order these to start in January.</p> <p>Stacey reminded the group that the new rules states we will audit the books every 2 years or when a new treasurer takes over and this will be done in January. 4-5 boxes of past records that were audited by Hunts Accounting are at Stacey’s House currently for storage.</p> <p>PO Box needs to be paid for 2017. Stacey to ask Jackie if this was done.</p>	<p>Go to MACU to add Celeste and remove Jackie</p> <p>Transfer records and laptop to Celeste</p> <p>Order new deposit slips</p> <p>Have our 2016 books audited by Hunts Accounting</p> <p>Pay for our PO box</p>	<p>Stacey and Celeste</p> <p>Jackie and Celeste</p> <p>Celeste</p> <p>Stacey and Celeste</p> <p>Jackie</p>
Membership Report	<p>Stacey has been acting as the interim membership director and report that we currently for the 2017 year have 25 members – 19 are AA, 4 are Open and 2 are Jrs.</p> <p>Erin Blackwelder a mom of 2 of our JRs has stepped forward to take the position. Sydni reiterated she would be great for the position. Stacey passed a motion to vote Erin in as the interim membership director for the next year (this position is due to be voted on Oct 2017). The group voted unanimously in favor. Only new members will get a welcome package. Also Stacey sent in our first roster to USDF so we remain a GMO per their rules.</p>	<p>Contact Erin on her being voted in as the interim Membership director and commencement of training for the position on submitting rosters to USDF.</p> <p>Have Erin put on the club acct and issue a Club card.</p>	<p>Stacey</p> <p>Stacey and Erin</p>
Communications Report	<p>Stacey reported for Stay P that all items known were already given to Stacy P for the newsletter except Sydni’s USDF Convention article. Sydni stated she is working on it and would get to Stacy P.</p> <p>Stacy P has meet with Lara for training and orientation to her new position. She also met with Caryn as she will also be taking over the website.</p> <p>Donnette also has an article for the Dec. newsletter</p>	<p>USDF Convention article to go to Stacy P.</p> <p>Additional article to get to Stacy P.</p>	<p>Sydni</p> <p>Donnette</p>

<p>Education Report</p>	<p>Donnette is working on the Winter Symposium and has some topics lined up – acupuncture, Sydni to talk on starting a horse business, have a panel of trainers again, possibly bring in Vaulting as a topic. Discussed having door prizes and leather bound notebooks again. Donnette is working on all new ideas and topics for 2017.</p> <p>Planning scribe clinic in conjunction with a ride-a-test clinic. Stacey to teach the content for the scribe clinic and group discussed adding info on bit check and ring steward items as well. Donnette stated she would approach Patty Thurman as the L judge to possibly help with judging the On the Levels DVD portion of the classroom training. Stacey reiterated this is also a certification program with certification cards to be given after they have co-scribed and become competent at the various levels. Locations for the Ride-a-test and L Judge needed were discussed. Discussed possible dates from March through May. Stacey can reserve the Moreau Auditorium again once dates are known.</p> <p>Possible AA/JR clinic for later in the year – Janet Foy?</p>	<p>Continue to find trainer and speakers</p> <p>Approach Wasatch Peak Vaulters</p> <p>Possible date of March 4th – check availability of reserving the Moreau Auditorium again</p> <p>Contact Location and judges</p> <p>Continue working on bringing in a clinician</p>	<p>Donnette</p> <p>Stacey</p> <p>Stacey</p> <p>Donnette</p> <p>Donnette</p>
<p>Old Business</p> <p>- Banquet/Awards</p>	<p>Stacey reported that all perpetual trophies have been returned and brought to Creative Awards for engraving. Equine Achievement award plaques have also been ordered. All ribbons and awards have been ordered and Champion and Reserves get an embroidered cooler (with a huge price reduction given to us by Sage Creek) and the Champions also get a high end customized horse brush from Saucy Piaffe. Off going board get a brush set from Saucy Piaffe and the Elan Walker Jr Sportsmanship award gets a customized brush set as well. Stacey nominated Caryn to receive the Volunteer of the year award as we had no one eligible but now Caryn is not on the board and can receive the award per our rules. The group unanimously voted for Caryn to win the volunteer award. A gift has been ordered.</p> <p>Food items and prep and serving discussed. We have a kitchen and Donnette’s contact will bring all the food but we need servers. Discussed paying \$50 for 2-3 hours if the group knew of anyone who might want to help.</p> <p>Stacey reported we secured our bartender and still need to purchase wine. The programs will be made on time.</p> <p>Discussed covering the registration table. Stacey to have Erin at the table and Sydni offered to take this banquet job.</p>	<p>Pick up trophies to have at the banquet</p> <p>Bring ribbons and awards to the banquet</p> <p>Order a gift</p> <p>Secure food servers</p> <p>Button up details on food getting to the event and food prep</p> <p>Purchase wine and bring to event Make, print and bring the banquet program</p> <p>Check folks in and process membership renewals Check with Erin to be at the registration table</p>	<p>Stacey</p> <p>Stacey</p> <p>Stacey</p> <p>Group</p> <p>Donnette</p> <p>Stacey</p> <p>Sydni and Erin Stacey</p>

<ul style="list-style-type: none"> - 2017 Omnibus - 2017 Corporate Sponsorships - 2016 USDF Convention - 2017 Shows 	<p>We still need silent auction items. Stacey asked the board to ask around for services and items to be donated. Sydni stated we should ask USDF as they mentioned at the convention they love to support their GMOS. Donnette had idea to publicize what items we have to entice participation. Stacey reported we have Jazz tickets, 2 paintings coming from members and Donnette stated Sage creek would donate a gift basket. Stacy P. is putting together the slide show.</p> <p>Stacey reported we have some ads but can use more. Still needs prize lists from Sage Creek. We paid \$120 to have a half page ad about our show in the RMDS omnibus. Stacey sent them the ad. The omnibus goes to print the end of December for some copies to be available to sell for \$120 each at the banquet. The electronic version will be emailed to all members as they renew or become a member starting in January when it is completed.</p> <p>We have Horse Crazy so far for a 2017 UDS corporate sponsor for the Bronze level of \$500. Still waiting to hear if Premier or AA Callister's will sponsor us for 2017. Sage Creek will also become a sponsor but working on the details.</p> <p>Syndi reported that the convention was amazing and she learned a lot. A participating membership will be going up from \$75 to \$90 though the \$20 we pay USDF for our members will remain the same. There were rule changes and Jan Lawrence wrote an article for the Dec. newsletter about it. The USDF has literature we can get for free for things like a table at the Expo. eTrack is a great program to utilize and you get USDF university credits. There are many grants now available to further education. Sydni to write an article for the Dec. newsletter. We had a basket at the GMO basket event.</p> <p>Donnette stated the Sager Creek Winter Series will be Jan. 21, Feb. 18th and March 18th. The Sage Creek Short Tour show will be on April 22nd. Stacey reported the Zephyr ST show will be on May 27th and Millbrook will host a show on June 10th. Stacey also reached out to Keystone and Vickie Stevens who both may wish to add a ST show.</p>	<p>Group to solicit items</p> <p>Collect photos to give to Stacy P.</p> <p>Contact USDF and Horse Crazy</p> <p>Secure more ads</p> <p>Email 2017 Omnibus to members</p> <p>Secure additional corporate sponsors</p> <p>Work on details of Sage Creek Sponsorship</p> <p>Show dates need to get on our website calendar. Stacey to email the dates to Stacy p.</p>	<p>Group</p> <p>Group</p> <p>Stacey</p> <p>Group</p> <p>Erin</p> <p>Group</p> <p>Donnette and Stacey</p> <p>Stacey and Stacy P.</p>
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<p>New Business</p> <ul style="list-style-type: none"> - Rules Update - Open Positons - USDF Affiliation Verification 	<p>Updating the rules was tabled till the next meeting.</p> <p>We still need a board of events, competitions and a JR coordinator. Stacey asked the group to solicit members they know.</p> <p>Stacey reported that she sent in the form to USDF</p>	<p>Solicit additional board members and a Jr. coordinator</p>	<p>Group</p>
<p>Meeting Adjourned</p>	<p>Stacey closed and adjourned the mtg at 8:50 PM</p>		